



## Vacancy summary

# Logistic Manager

GE01450954

25 Adam Mitskevichi St

**Education :** Without high

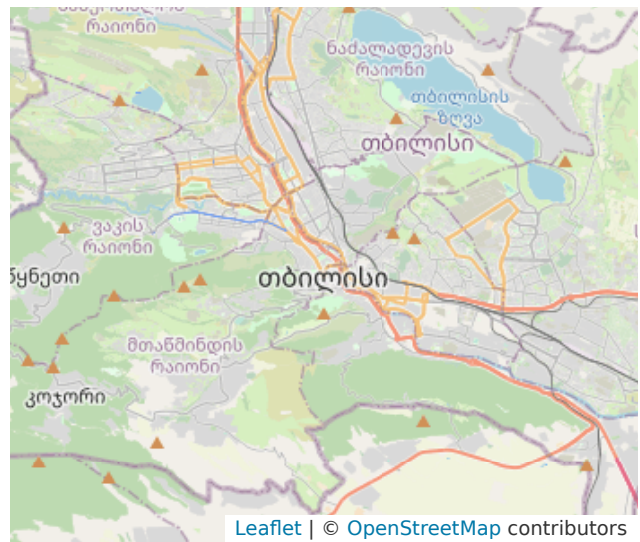
**Experience :** no experience

**Industry :** Transport and Logistics

**Availability :** Full Time, Evening, Night

**Salary :** 1 500\$ 3 945GEL

## Vacancy location



## Vacancy details

US based Logistic Company is expanding horizons and looking for result-driven dispatchers to open a new affiliate in Tbilisi.

### Requirements:

- English — Upper-Intermediate/ Advanced level is a must;
- Experience will be great plus, but corporate training is provided;
- Strong verbal communication, decision-making, and negotiation skills;
- Be a problem solver and diffuse tense situations;
- Attentive to details;
- Stress-resistance;
- Ability to multitask;
- Computer proficient.

### Key responsibilities:

- Assisting company drivers;
- Assisting contractors;
- Building and maintaining relationships with existing clients;
- Building and maintaining relationships with expedited vendors and shippers;
- Tracking load orders at all steps;
- Making timely critical updates via phone, email, etc;
- Accepting calls and assisting with the inquiries;

Providing our clients with the highest customer service level;

Problem-solving;

We do offer:

Friendly team and atmosphere;

Teambuildings;

Comfortable office, coffee, team and cockies

Hard work is rewarded with opportunities here;

Great bonus system

Schedule options:

Main shift:

Monday — Friday 16pm. — 01:00 am

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+995 591 064 678

(What's app/Viber/Telegram)

## Contacts

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**mobile:** (+995) 591 06 46 78