



## Vacancy summary

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### Recruiter

GE01449871

Helena 27A 100000 Zagreb

**Education :** Bac + 2 DEUG, BTS, DUT

**Experience :** 1 year - 3 years

**Industry :** Recruitment / ai and employment agencies

**Position :** Personnel / Human Resources

**Mobility :** International

**Contract :** Long term

**Availability :** Full Time

## Vacancy details

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Recruitment agency Getworker ( head office in Croatia, Zagreb) is looking for a Recruiter. We open a new office in Georgia, Tbilisi and we need a new member in our team!

Requirements:

work experience 2+ years at similar position

high education

English language - upper-intermediate

proactivity, communication, responsibility, organisational skills and stress resistance

Responsibilities:

recruitment Georgian people on vacancies to Croatia

Maintain base of potential candidates

communication about their work permit and all documents what they need

advertising vacancies by different ways (job sites, advertising in newspapers, TV, etc.)

interview with candidates (hard and soft skills)

feedback to candidates

organise their transfer from Georgia to Croatia

We are waiting for your CV!

## Contacts

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**mobile:** (+385) 099 539 3347