



Vacancy summary

Accounting Specialist (Russian speaking, remote)

GE01454798

Tbilisi

Education : BEP - CAP

Experience : 1 year - 3 years

Industry : Audit / Accounting / Management Control

Position : Accountant

Mobility : National

Contract : Contract

Availability : Full Time

Languages

English : Fluent

Russian : Fluent

Vacancy details

Company Description

Name of Company: GBW 1 LLC

We are changing the world of television by creating an innovative way to watch TV directly from the motherland anywhere around the world. We invite you to join our growing company and to contribute to the revolution of how people watch TV. Our employees are our pride and our most valuable asset. If you always dreamed of working in a fun environment with an open organization structure and solid management and your culture fits our culture then we are the right place for you!

COMPANY CULTURE

Integrity is in our DNA

Employees are our family

We are young, very ambitious and dedicated to achieving success

We're looking for smart, ambitious, forward-thinking problem solvers with the same set of values to join our world-class team and help us make our company even better.

Job Description

Responsibilities:

Enter data from source documents into a prescribed computer database, files, and forms

Prepare, compile and sort documents for data entry

Check source documents for accuracy

Verify data and correct data where necessary

Update data and delete unnecessary files

Work with Excel, GoogleSheets, Quickbooks

Qualifications

Required skills

- Advanced in Microsoft Office (Word, Excel);
- Knowledge of basic accounting concepts;
- Strong interpersonal skills and ability to work in coordination and under supervision;
- Bachelor/Major in Economics/Finance/accounting;
- Must be fluent Russian and intermediate level English

As a plus

- IT experience
- Direct communication with foreign representatives

Additional Information

Benefits that are awaiting you if you join us:

Compensation in direct correlation to your knowledge and talent

Work schedule from 00:00 am (NY time zone), working days Monday-Friday

Work from ANYWHERE around the world

Unlimited opportunities for self-realization:

Friendly, professional, highly motivated and productive team made up from best of the best

Creative Environment where You will never be bored at work again!

And slowly, but surely we are getting ready to conquer the world.

Join us!

Does this sound interesting to you? Do you consider yourself a great fit for this position and like to meet us? You are

almost there!

Press "I'm interested" and submit your application. We would love to see in comments an explanation of why we should hire you for this position.

Contacts
