



## Vacancy summary

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# Assistant translator (student)

GE01396257

23 Iona Meunargia Tbilisi

**Education :** Bac + 2 DEUG, BTS, DUT

**Experience :** Student

**Industry :** Administrative / Secretarial

**Position :** Assistant

**Mobility :** Regional

**Contract :** student job

**Availability :** Part Time

**Salary :** 400GEL

## Vacancy details

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Part time work involving :

- 1) translation Georgian-English (oral and/or written) and English-Georgian (written)
- 2) assisting English speaking expats in concluding and managing contracts for supplies in Georgia (water, electricity, gas, phone and internet)
- 3) other ad hoc remote assistance work

The work can be performed 100% remotely.

The financial compensation is paid weekly and composed of :

- a fixed weekly fee for 10 hours per week with an availability of 2 hours per working day
- an hourly fee for additional working hours requested by the customer beyond the hours covered by the fixed weekly fee

# Contacts

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