



Vacancy summary

Looking for a Female Personal Assistant for Foreign Director.

GE01170491

rustaveli

Gender : Woman

Education : Bachelor, Bachelor of Professional

Experience : < 1 year

Industry : Marketing / Advertising / Public Relations

Position : Secretary

Mobility : Regional

Contract : Contract

Availability : Full Time

Vacancy location



Vacancy details

Looking for a young and dynamic female PA for an international company. The office will be in Tbilisi.

You must have good english knowledge, must be an all rounder and well presentable.

You must be able to Travel and have good communication skills.

This is a long term position on contract.

Contacts

phone: (+995) 032 277 92 00

