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**fofxaZe naTia****saburTalo****Tbilisi****mobile:** 893 35 71 73**phone:** 37 33 01

## applying for job

GE016960

Education: 2000-2004 Georgian Technical University, Translator-Interpreter faculty ,bachelor's degree.

2006-2008- Georgian Technical University, master's degree.

Perfect knowledge of Office programs: Excel, Word, Internet, Windows. Certificate of 2007 Georgian bank association and USAID supporting program for small and medium business: seminar for potential debtor—certificate; seminar for creditors-certificate). I have also experience in English teaching as I have been taking private lessons in English.

Work Experience. Three month -in "Georgia today" newspaper (translating political, economic articles).

18.12. 2006- 01.06.2007 internship in Georgian parliament of education, science, culture and sport committee. (certificate).

2005-2009-in translation office "Zurab Apxazava" as a translator

2008-2009 - in " Ambioni 3" as a translator (translation office).

Skills: English (Fluent)

Russian (Fluent)

German (reading and writing)